



MISSION SUPERVISOR

JOB DESCRIPTION

Job Title: Mission Supervisor

Department: Kansas City, KS/MO

Reports To: Regional Director

Status: Regular, FLSA exempt, salaried MPD, full-time

Location: On site

The Opportunity

The primary role of the Mission Supervisor is to oversee the mission in their particular region, in partnership with the regional team to foster and maintain the integrity of SPO's charisms in the delivery of annual mission goals. This person cultivates and supports the national mission through participation and leadership in various national events and initiatives, as well as direct supervision to Chapter Leaders to carry out their responsibilities effectively and grow in expertise and leadership.

Oversight of Chapter's Mission (60%)

- Foster regional life and cultivation of a Chapter's people
- Mission planning, execution, and evaluation; and oversight of recruiting at all levels
- Supervise Chapter Leaders: On-board, on-going training, direct supervision and review
- Provide local training to student leaders and Missionaries
- Oversee formation program in conjunction with the Chapter Leaders (secure staff, PWT, ongoing supervision of team, content, worship, retreats)
- Oversee Household programs
- Bridging to the local community where applicable (incl. Partnering for care of missionaries and bridging from youth groups and to young adult sectors of communities)
- Collaborate with the Regional Director and National in the cultivation of regional groundswells
- Building/maintaining relationships with local campus ministry and other mission partners
- *If providing support remotely, conduct 2-4 region visits per year, each visit 2-3 days*

National Responsibilities (30%)

- Participate in and collaborate with national events, projects, and activities (e.g., Decision team, interviewing, Mission training, etc.)
- Collaborate oversight of talent management of missionaries at all levels.

- Collaborate with talent management regarding recruiting, placement and training.

Mission Partner Development (10%)

- Invite others to partner financially with our mission through Mission Partner Development.
- Cultivate your support team during the year through regular communication.

Please submit your resume and cover letter to Lenore Strandt at lenore.strandt@spo.org

The Team

You will be a member of the regional team and work primarily with the Regional for Advancement in coordination with the Senior Director of Mission Oversight. Your supervisor will be the Regional Director. Your role will supervisor Chapter Leaders of the same sex.

On the national level, you will be a part of the National Office team which consists of department members that serve all the regions/Chapters across the country. At times will partner with other department staff (e.g., Director of Recruiting, National Leader Team, etc.)

Work Environment

Location: On site - Chapter/Office Name/Region

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Describe the work environment for the role. (Campus, Household, Retreats, etc)

Candidate Profile

Required Qualifications

- Bachelor's degree
- Female for the Female Mission Supervisor Role or Male for the Male Mission Supervisor Role
- 2-3 years of campus outreach at a Chapter Leader level or equivalent in a similar ministry.
- Experience leading groups and supervising others.
- Ability to read, write, and speak English fluently is essential
- Committed to the work of evangelization, discipleship, and living in accordance with the mission and teaching of the Catholic Church

Additional Qualifications

- Extensive participation in SPO or a similar organization.

- Prior service and training as an SPO Missionary, Household leader, and/or Formation leaders is preferred.
- Strong background in Catholic theology, whether through degree or catechetical program
- Prior experience with SPO is preferred
- Strong communication skills (public speaking, relationship building,
- Leadership, management, and proactive self-starting skills
- Ability to prioritize tasks and responsibilities well and work efficiently and independently
- Pastoral and evangelization skills